

**Village of Bear Lake Council**  
REGULAR MEETING  
March 28, 2018  
Bear Lake Village Hall  
Unapproved Minutes

*The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:08 p.m. at the Village Hall. Pledge of Allegiance was said.*

**Present: President:** Jeff Bair **Council:** Peggy Bass, Marla Evans, Jackie Johnson, Greg McPherson, Ron Ronning & Andrea Ware

**Treasurer:** Sally King, **Clerk:** Cindi McPherson, **Staff:** Jared Bair and Larry Gibson

**Absent:** None

**Guests:** Five (5) guests

**Motion to Adopt the Agenda with additions by Evans and seconded by McPherson,** motion carried.

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nays: none

Absent: Johnson

Additions: Under Water: motion for 1 or 2 new bank accounts for Water System Project & DPW Building. Planning Commission: Natalie Ware introduction

**Public Comment:**

- None

**Correspondence: Read by clerk:**

- Letter from Curtis VanderWall, Michigan House of Representative, stated Village of Bear Lake will receive \$2,818.60 for road repairs & improvements. Money comes from passed House Bill 4321, Michigan Legislature. No money received at this time.
- Letter from Manistee County, Jim Espvik, Manistee County 911 Director, stating; Manistee County Board of Commissioners is expected to adopt a resolution to amend & reinstate 911 Service Plan. It is out of date and no longer in compliance with state law.

**REPORTS:**

**Motion to accept the minutes from February 21, 2018 Public Hearing Proposed Budget 2018-2019 by Bass, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Motion to accept the minutes with corrections from February 21, 2018 Regular Monthly Meeting by Bass, seconded by Evans. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

Corrections: spelling corrections noted.

**Motion to accept the minutes from February 28, 2018 Public Hearing, Water System Improvement Project by Evans, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nay: None  
Absent: None

- **Maintenance Report:** Verbal report was given by Jared Bair. Painting of public restrooms/showers for campers. New picnic tables for the camp grounds were purchased from Bear Lake Hardware. New fire rings will be purchased from Saddle Up. May need new ceiling fan for the ladies shower area.
- **Treasurer's Report:** Reviewed by King. Written report on file in the 2018 Minutes binder.

**February 28, 2018 Fund Balances:**

<b>General</b> checking/savings total	<b>74,680.39</b>
<b>Water</b> checking only	<b>49,819.61</b>
Money Market Checking	<b>10,081.87</b>
<b>Park</b> checking/savings total	<b>22,399.43</b>
<b>Park CD#2</b>	<b>33,149.40</b>
<b>Major Street</b> checking/savings total	<b>27,835.70</b>
<b>Minor Street</b> checking/savings total	<b>8,530.81</b>
<b>Equipment Fund</b> checking/savings total	<b>7,295.93</b>

**Motion to accept the Treasurer's Report as presented by McPherson seconded by Bass, motion carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nay: none  
Absent: none

**A motion was made to approve amendments as listed below to the 2018-2019 budget by Evans, seconded by Bass. Motion carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None

**Amendments:**

General	Increase Professional Services to \$3,000 from Utilities	\$3,000
Water	Increase Interest Expense to Increase Insurance to Increase License & Fees to	\$1,000 \$1,500 \$1,000
Park	Increase Insurance to \$328 from Utilities	\$1,128
Major	Increase Insurance to \$54 from Office Supplies	\$1,154
Minor	Increased Insurance to \$54 from Miscellaneous	\$1,154

**Bills to be paid** presented by Treasurer. List on file in 2018 Minutes folder.

**Motion to pay the bills by Ronning, seconded by McPherson. Motion carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nay: none

Absent: none

**February Reimbursements to the General Fund** were read by President Bair.

- Wages to General Fund: \$4,088.00
- Equipment Rental to General Fund: \$7,949.42

**Committee Chair Reports:**

**Park:**

- **Park Report:** Verbal report by Park Manager. Report on file in March Minutes folder.

**Motion to sign a resolution to submit application to the Michigan Natural Resources Trust Funds for development of a Universally Accessible Canoe/Kayak Launch, Floating Dock, Fishing Pier and other amenities at Hopkins Park by McPherson, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Motion to sign the Grant Agreement Concerning the Michigan Natural Resources Trust Fund Grant Entitled "Hopkins Park Development" by McPherson, seconded by Evans. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Streets, Trees, Signs, Lights, Sidewalks:** No report

**Water:**

- Ken Mlcek from Fleis & VanderBrink gave update on Water System Improvement Project, The Village has reviewed bids received for the Village of Bear Lake USDA Water System Improvements Project and contracts have been awarded to the selected contractors. The Village is working with USDA on a few final details that are needed before construction can start. It is anticipated that construction will start in late spring and last throughout the summer and into the early fall.
- Water Ordinance is tabled until April for further review, appointed committee of Bair, Johnson & Evans.

**Motion to sign a Grant of Easement to access the Cell Tower by Ronning, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Motion to authorize Jeff Bair, village president and Cindi McPherson, village clerk to sign the Grant of Easement to access the Cell Tower by Ronning, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

- Award from USDA for the new DPW building.

**Motion to sign the Resolution to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities by McPherson, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Motion to authorize treasurer to open additional dedicated bank accounts for the payment & repayment of funds for construction, DPW building & USDA projects as needed by Evans, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Blight/CABA:**

**CABA:** No report.

**BLIGHT:** Blight Officer verbal report by Gibson.

Attempted to make contact with 12328 Virginia Street property owner on property status, sending letter out.

Received complaint on condition of 7620 Stuart Street property, made informal contact. They are in process of fixing up the house. Shed collapsed due to weight of snow, advised to clean up yard.

Gibson reported the Manistee County Magistrate has community service workers to help out for Bear Lake Community Clean-up Day.

**County Commissioner Report:** Pauline Jaquish verbally reported August ballot will have .100 mills for 2019-2023, it will generate \$110,000+. C.R.A.S.E., active shooter training by Manistee Sheriff has been positive. GREEN Team was awarded a \$8000 grant for pick-up of old tires. Opioid Epidemic, there will be a movie regarding this at the Tribal Government Center April 4, 2018 at 7pm; How this has affected lives. There are RED Boxes around Manistee for individuals to drop old drugs. Pauline has been re-appointed to the Drug Abuse Victims group.

**Manistee County Trail Committee Report:** McPherson reported trail committee has changed their name to SMARTrails, Sensational Manistee Area Recreation Trails. \$300,000 grant in process for the M-55 bridge by Meijer, M-55 and US-31. A committee is working to add a multi-use trail on the bridge. Reconstruction is estimated for 2020.

**Bear Lake Improvement Board:** McPherson reported no report, no meeting.

**Two Lakes Sewer Collaborative:** McPherson reported no report, no meeting

**Planning Commission:** Clerk McPherson read Planning Commission 2017 Annual report. On file in 2018 Minutes binder.

Introduction of Natalie Ware as a potential member of the Planning Commission.

**Motion to appoint Natalie Ware to the Planning Commission was made by Bass, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**Ad Hoc – Policy, Resolution & Ordinance Committee** –Clerk McPherson reported Julie Evans is our volunteer student to help with organization of policy, ordinance & resolution books.

**OLD BUSINESS**

**Clerk & Treasurer Appointment:** Language for the August ballot has been prepared.

**Community Clean-up Day** – The dumpster has been scheduled and notices will go out in April water bills.

**NEW BUSINESS**

- Computer Service – Inacomp will be servicing the village computers. Requesting an additional computer to act as a server and additional QuickBooks for clerk’s computer. All items will come under Water System Improvement Project as required for billing.

**Motion to approve computer & Quick Books upgrade through the water system project by Evans, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None

Absent: None

**COUNCIL COMMENT:**

- None

**PUBLIC COMMENT: None**

**COMING EVENTS**

- Easter Egg Hunt on Saturday sponsored by Bear Lake Promoters.

**Meeting adjourned at 8:28 p.m.**

Respectfully Submitted,  
Cindi McPherson, Clerk

**REIMBURSEMENTS TO THE GENERAL FUND AND EQUIPMENT FUND:**

<u>FUND</u>	<u>Equipment Rental</u>	<u>2/2/2018</u>	<u>2/9/2018</u>	<u>2/16/2018</u>	<u>2/23/2018</u>	<u>2/28/2018</u>	<u>TOTALS</u>
Water	591-558-943	354.96	187.92	229.68	250.56	104.4	1127.52
Major	202-463-943	1,246.44	807.43	630.68	452.92	273.48	3,410.95
Minor	203-463-943	1,246.44	807.43	630.68	452.92	273.48	3,410.95
Park							
	<b>TOTALS</b>	<b>2847.84</b>	<b>1802.78</b>	<b>1491.04</b>	<b>1156.4</b>	<b>651.36</b>	<b>7949.42</b>

<u>FUND</u>	<u>Wage Transfer</u>						
<b>Water</b>	591-000-702	901	117	143	156	65	1,382.00
Treasurer	591-000-702						
Taxes	591-000-702						12.64
<b>Park</b>	531-000-702			950		78	1028
Park Manager	531-000-702						
Taxes	531-000-702						10.01

<b>Major</b>	202-463-702	254	182	162.5	162.5	78	839
Street Admin	202-463-702						
Taxes	202-463-702						6.44
<b>Minor</b>	203-463-702	254	182	162.5	162.5	78	839
Street Admin	203-463-702						
Taxes	203-463-702						<u>6.44</u>
<b>TOTALS</b>		<b>1409</b>	<b>481</b>	<b>1418</b>	<b>481</b>	<b>299</b>	<b>4,088.00</b>