

Village of Bear Lake Council

REGULAR MEETING

August 16, 2017

Bear Lake Village Hall

Unapproved Minutes

The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7 p.m. at the Village Hall. Pledge of Allegiance was said.

Present: President: Jeff Bair **Council:** Peggy Bass, Marla Evans, Joanne Schroeder, Ron Ronning and Greg McPherson

Treasurer: Sally King, **Clerk:** Cindi McPherson **Staff:** Jared Bair and Larry Gibson

Absent: Jackie Johnson

Guests: Six (6) guests signed in

Motion to Adopt the Agenda as presented with addition by Ronning and seconded by McPherson, motion carried.

Aye: Bass, Evans, G. McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

Public Comment on:

- None

Correspondence: Read by clerk:

- None

REPORTS:

Approval July 19, 2017 Regular Meeting:

- **Motion to approve minutes from July 19, 2017 Regular Meeting by Bass, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, McPherson, Ronning, Bair

Nay: None

Abstain: Schroeder

Absent: Johnson

- **Maintenance Report:** Reviewed by President Bair. Written report on file with August 2017 minutes
- **Treasurer's Report:** Reviewed by King. Written report on file in the August 2017 minutes binder. King stated property taxes are coming in. Also receiving payments for 3rd quarter water bills. No questions from the council.

General checking/savings total 38,981.64

Water checking only 29,367.52

Money Market Account 10,067.24

Park checking/savings total 23,544.68

Park CD#2 33,065.98

Major Street checking/savings total 33,985.52

Minor Street checking/savings total 16,513.18

Equipment Fund checking/savings total 3,162.68

Honor Bank CD 26,019.74

Motion to accept the Treasurer's Report by Ronning seconded by McPherson, motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

Motion to transfer June's Equipment Rental \$1,258.44 from General Fund back to Park Fund by Ronning, seconded by Evans. Motion Carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

o Amendments to Budget 2017-2018

▪ **A motion was made to approve amendments as listed below to the 2017-2018 budget by McPherson, seconded by Bass. Motion carried.**

Aye: Bass, Evans, Johnson, McPherson Ronning, Bair

Nays: None

Absent: Schroeder

- Increase Water Equipment Rental to \$2,500
- Increase Park Salary/Wages to \$13K
- Increase Park Fee Revenue to \$40k
- Increase Major Tree Removal \$2,400, from MML Insurance

Bills to be paid presented by Clerk. List on file in August 2017 minutes folder.

Motion to pay the bills by Ronning, seconded by Evans. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

• **Reimbursements to the General Fund** were read by President Bair.

- o Wages to General Fund: \$3,502.85
- o Equipment Rental to General Fund: \$521.13

• **Committee Chair Reports:**

Park: President Bair reported campsite reservation are over \$40K for the calendar year.

McPherson and Park committee will review cancellation fees and campsite fees for 2018. Park committee will discuss & present recommendation at September meeting.

Streets, Trees, Signs, Lights, Sidewalks: President Bair recommended this committee meet to discuss repaving Cody/Wise Street during water project repaving & secure bids before water project begins.

Water: Ken Mlcek gave an update on water/well project; everything required is done.

Waiting on our attorney Hryns to finish some paper work, no response from him. Mlcek suggested we ask our current attorney to finish this part. Project has been delayed due to this situation.

Motion was made by McPherson, this week, Friday (8/18/17) will be the deadline for attorney Hryns response on water project. President Bair to follow up with Hryns. If no response, clerk will contact village attorney to begin water project work.

President Bair asked the treasurer to look into Flamingo Freeze water hook-up at their current building. Are they paying a water bill or using Correct Compressions water?

Buildings, Grounds & Equipment:

Motion made by McPherson to authorize Wolverine Power to do maintenance on wells -signed one (1) year contract (\$490).

President Bair stated a generator & shop vac were purchased for well house.

Reimbursement to Bair for purchase is in the "Bills to be Paid".

President Bair reported the museum roof by the bathroom is still leaking. Building committee will meet to discuss options.

Blight/CABA:

CABA: Manistee County Treasurer, Russ Pomeroy, is preparing a grant application to the Tribal Grant Revenue Sharing (LRBOCI) for help with taking down the Variety Building. Tribal Revenue sharing money available is \$110K. Pomeroy is requesting letters of support from businesses, organizations and individuals, would like 100, deadline is 8/20/17. The Revenue Sharing money is to be used for "Safety" projects.

BLIGHT: Gibson report on file in August 2017 minutes folder.

Planning Commission: Chairperson Barb Farfsing gave a report on Planning Commissions July meeting. Report on file in August's minute folder.

Manistee County Trail Committee Report: McPherson informed us there was no meeting.

Bear Lake Improvement Board: McPherson gave a report, on file in August 2017 minutes file.

Two Lakes Sewer Collaborative: McPherson reported they have not met yet.

Ad Hoc – Policy, Resolution & Ordinance Committee – No report Looking for a volunteer student to help out. Working with Jeff Harthun for a possible student.

OLD BUSINESS

- **Appointment of elected positions** - Clerk McPherson stated she had not yet heard back from the village attorneys at this time.

NEW BUSINESS

- Laura Heintzleman from Manistee County Community Foundation (MCCF) spoke on the on the Blight Fund and preserving the charitable intent for this fund. She has revised the agreement between MCCF, Village of Bear Lake & CABA. And asked the council to make a motion to accept the new agreement.

Motion was made by McPherson to accept the newly revised agreement with MCCF & CABA, seconded by Bass. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- Rob Carson & Tamara Buskwinka presented on US-31 Corridor Project. They would like support from the council on this project.

Motion was made by Ronning to support the US-31 Corridor plan presented by Carson & Bushwinka. Seconded by McPherson. Motion Carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- President Bair spoke on Mead & Hunt's contract for sampling & testing of village water, good through August 2017. He recommends not extending their contract. Suggests hiring Ben Heymes for this sampling & testing. Heymes would be hired by the village at a possible rate of \$25 per hour, testing would be approx. 4 hours a week. He currently does this for the village of Mesick. Cross Connection contract is still good through 2019.

Motion by McPherson to not renew the contract with Mead & Hunt for sampling & testing and look for another provider. Seconded by Bass. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- Motion by Bass to support for proceeding of winter banners, seconded by McPherson. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- Discussion on employee, Jared Bair's health insurance payment. The village can no longer make his payment for him according to the Affordable Care Act.

Motion was made by McPherson to have the clerk & treasurer look for a way to pay for Jared's insurance. Seconded by Ronning. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- Barb Farfing spoke on holiday banners in the village.

Motion by Ronning for the village to purchase a holiday banner. Seconded by Evans. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

Motion by Bass to amend the budget to allow for the purchase of the holiday banner. Move \$150 from communications to seasonal in the General Fund to allow for the purchase.

Seconded by Ronning. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

Follow up on item from July monthly meeting.

- Clerk McPherson followed up on FOIA Itemization charge. Because of the statuette the charges on the time frame it takes to look up information on a FOIA request cannot be changed.

COUNCIL COMMENT:

- None

PUBLIC COMMENT:

- Pauline Jacquish spoke on the upcoming 125 anniversary year of Bear Lake celebration. She would like to see music on the deck area for the summer of 2018. And wanted the support of the council. Yes, support by the council. Clarification that the deck is safe to hold lots of people.
- Jacquish reported on the Manistee County Auction; White 2 story building in back of Variety Store was sold for \$2K, for a kids ministry. Pioneer Press building/house – no bids.
- Jacquish reported that AES is in reorganization. City of Manistee withdrew financial support of \$40K. Manistee County will continue with \$90K support. The village should

send in 5 things we want A&S to continue to support and what works for us and what does not, by middle of next week

- Jacquish reported that 500 individuals came into the museum over Bear Lake Days.
- Barb Farfaring would like to see a history plaque "Proud of our Past" at the kayak/canoe launch site or something along that line for the celebration.

COMING EVENTS:

- Community Garage Sales, Saturday August 19, 2017
- Hazardous Waste Collection for Manistee County, Saturday August 19
- Thursday evening, dinner for the Food Pantry

Meeting adjourned at 9:07p.m.

Respectfully Submitted,
Cindi McPherson, Clerk

REIMBURSEMENTS TO THE GENERAL FUND AND EQUIPMENT FUND:

WAGES	July 2017	AMOUNT
Major Street		\$191.48
Minor Street		\$191.48
Park Fund		\$2,560.89
Water Fund		<u>\$559.00</u>
Total transfer to General Fund		\$3,502.85

EQUIPMENT RENTAL	July 2017	
Major Street		\$165.32
Minor Street		\$165.32
Water Fund		<u>\$190.49</u>
Total transfer to Equipment Fund		\$521.13

Bills To Be Paid **Date: August 16, 2017**

Fund	Payee	Amount	Account #	Notes
General	Young, Graham, Wendling PC	400.00	101-265-801	June and August phone retainer
	Jackpine Internet	50.00	101-265-910	changes to web site
	Mark Thompson Tree & Stump	191.25	101-000-951	brush pickup
		641.25		
Water	Alliance for Economic Success	207.37	591-000-890	Vil portion to publish Articles of Inc.
	Reimburse Jeff Bair	343.43		Generator & shop vac
	King & MacGregor Environmental	691.20	591-558-801	Bat habitat evaluation
	Mead & Hunt	2,182.80	591-558-801	June & July 2017
	Jackpine Business Center	52.11	591-558-727	widow envelopes
	3,476.91			
Park	Young, Graham, Wendling, PC	64.00	531-000-970	Resolution to purchase "Oddfellows" prop

	Staples Credit Plan	155.84	531-000-740	cardstock & soap dispenser
	BL Ace Hardware	163.02	531-000-775	maintenance supplies
	BP	<u>50.83</u>	531-000-775	fuel
		433.69		
Major	BP	50.82	202-265-776	fuel
	Mark Thompson Tree & Stump	600.00	202-000-951	1/2 tree removal 7983 Lake Street
	Auto-Wares Group	<u>11.48</u>	202-463-782	oil for sander
		662.30		
Minor	BP	50.82	203-265-776	fuel
	Auto-Wares Group	<u>11.47</u>	203-463-782	oil for sander
		62.29		
	Total Bills to be Paid	5,276.44		